

MAHONE BAY CENTRE
Board of Directors Meeting
Monday, December 19, 2016 at 7 p.m.
at the Mahone Bay Centre

Present:

Michael Saker (Chairman), , Teresa Patterson, Veryan Haysom, Anne Harrison, Moira Devereaux, Ted Hobson, Bryan Palfryman

Regrets: John Perry, Helen Steenburgh, Roxanne Lindsay, John Merchant,

Guest: Paul Seltzer, Honourary Chairman

1. CALL TO ORDER

The regular meeting of the Mahone by Centre Board of Directors was called to order at 7:05p.m. by Chairman, Michael Saker.

2. MINUTES

2.1 Approval of Minutes

MOVED by Ted Hobson that the minutes of the meeting of November 21, 2016 be accepted subject to corrections:

Capital Project

Legacy Project

Furnace Project Ceremony Tuesday, January 24, 2017

School students from the Independent and Alternate Schools will be invited as part of their civic studies.

Heritage and Chair Lifts

Seconded by Bryan Palfreyman

Carried

3. COMMITTEE REPORTS

The building was remortgaged to cover the cost of repairs that were needed.

Father Christmas Festival was most active

2nd Blossom Festival

Book Sale

3.1 Executive Overview

Mike reported that the year-end pay adjustments for the staff will be 1.5% beginning in January. The Government allows an adjustment of 1.4%. Kelly will be paid \$16.75 per hour. Laurel will be paid \$12.70 per hour. Carol will be paid \$13.70 per hour.

A cash Christmas bonus will be given with a card.

3.2 Father Christmas

Mike went over the events to identify any shortcomings.

3.3 Finance

In Helen Steenburgh's absence, Mike reviewed the cash balance statement.

MOVED by Anne Harrison that the cash balance statement be accepted as presented. Seconded by Moira Devereaux. **Carried**

3.4 Property: Eaves Trough Boiler Project

Mike reported that the new eaves trough work is to be finished using a rented lift. There is no specific time booked. The whole building will be done at such time as a booking is done. \$5407.00 was previously approved. And additional \$3400.00 is required to finish the work around the old school. When weather is suitable, the work can be completed.

MOVED by Mike that the budget for this project be increased from \$5407.00 to \$8817.00. Seconded by Ted Hobson

Carried

Ted noted that the payments can be made over a 6 month period.

The boiler has been ordered and the work will begin in mid-January.

MIKE – Do we note here that the approval has been given or in the next minutes once the announcement is made?

3.5 Rentals

Bryan reported that the centre is fully rented but for one room.

3.6 Communications

Nil Report

3.7 Fundraising

Anne Harrison reported that the books are paid for and the sales are going well.

Crafty Women is a sold out event that will take place December 20, 2017 in the large boardroom.

Teresa Patterson reported that the Valentine Cabaret event is in progress. Rehearsals will begin in early January.

3.8 Program

Ted Hobson reported that the Helping Hands program sees 22 events per week. He is working on a grant application in the amount of \$20,000.00

Anne reported that the Lifelong Learning Communications information should be changed on the website to reflect the real object of Lifelong Learning.

The Hi Neighbour Potluck will be held on Sunday, January 15, 2017.

TIME ?

Table hosts will guide newcomers. It is suggested the members of town council, the mayor and other town's people act as hosts. Name tags should be worn. Membership forms will be available. A list of events and what is going on in town will also be available.

Music will be provided by Malarkey Group. Snow day for this event will be January 22.

3.9 Centre Fit

Moira Devereaux reported that 2 resumes have been received for the position vacated by Heidren. Interviews will be conducted in January.

4. NEW BUSINESS

No report

5. ADJOURNMENT

MOVED by Bryan Palfreyman that the meeting be adjourned.
Seconded by Veryan Haysom

Carried

The next meeting will be held January 16, 2017.

Minutes submitted by: Teresa Patterson

Approved by: Michael Saker