

2017.01.02

**MAHONE BAY CENTRE**  
**Board of Directors Meeting**  
Monday, January 16, 2017 at 7 p.m.  
at the Mahone Bay Centre

**Present:**

Michael Saker (Chairman), Teresa Patterson, Veryan Haysom, Anne Harrison, Moira Devereaux, Ted Hobson, Bryan Palfryman, John Merchant, John Perry

**Regrets:** Helen Steenburgh, Roxanne Lindsay

**Guest:** Paul Seltzer, Honourary Chairman

**1. CALL TO ORDER**

The regular meeting of the Mahone Bay Centre Board of Directors was called to order at 7:05p.m. by Chairman, Michael Saker.

**2. MINUTES**

**2.1 Approval of Minutes**

**MOVED** by Bryan Palfryman that the minutes of the meeting of December 19, 2016 be accepted as distributed. Seconded by Moira Devereaux.

**Carried**

**3. BUSINESS ARISING**

There was no business arising from the minutes that is not covered in Committee Reports.

**4. COMMITTEE REPORTS**

**4.1 Executive Overview**

Michael Saker expressed thanks to the board for the success of the Hi Neighbour Potluck. The turnout was approximately 175 people. Thank you to Paul Seltzer and the organizing committee.

Debrief

The board members discussed the problems that arose regarding the sound. Ted Hobson noted that a better sound system and equipment will be needed. The chatter among guests contributes to the problem.

Childcare was offered during the potluck and it was found that more adult supervision would be necessary in order to offer this service again. Some kids were found to be unsupervised in the CentreFit room and that is too risky with the equipment that is in place.

8-10 new memberships were submitted.

It is further suggested that this event take place every second year. It has been three years since it was last done.

Table hosting should be better defined. Updates should be added about what else goes on in the Centre, such as Helping Hands which offers assistance 22 times per week. John Merchant talked about the Quebec to BC project that is being undertaken in Lunenburg County to celebrate Canada's 150<sup>th</sup> Anniversary.

#### **4.2 GRAND OPENING EVENT**

On Tuesday, January 24<sup>th</sup> at 2:00 p.m. the Grand Opening Event will be held as required of a Federal Heritage Grant. Speakers will include MP Bernadette Jordan and our MLA Suzanne Lohnes Croft and Mahone Bay Mayor David Devenne. Mike Saker will present a slide show and wrap up the event. Tea and coffee will be served in the kitchen.

Moira Devereaux noted that there are events held in the afternoons and not everyone is able to attend due to work commitments.

#### **4.3 FINANCE**

Mike reported that the \$17,700 for the furnace project will be covered by donations. He also presented the financial cash balance statement noting unencumbered funds and projects yet to be completed in the kitchen, the exterior stairs and the eaves trough.

#### **4.4 PROPERTY**

The contractor for the eaves trough project will complete the project in the near future.

The new boiler is in Halifax. 2 subcontractors will be needed. One will remove the old boiler; the other will install a new liner.

There was a leak in the Alternate School which was caused by overheating.

The sink drain in one of the washrooms has been cleared. A dead rat was found to be lodged in the drain.

A job description for the cleaner of the building has been developed.

#### **4.5 RENTALS**

There are no changes to the rentals. One room is still available.

The Independent School has limits on their space.

#### **4.6 COMMUNICATIONS**

A meeting with Jen and Kelly will be scheduled after the 24<sup>th</sup> of January to explore ideas for the website and Facebook.

#### **4.7 FUNDRAISING**

John Merchant reported that the Art Show was very successful and that we will receive \$800.00. The Cookie Walk \$800.00, Crafty Women \$900.00, The Father Christmas and Fantasy Exposition amount is yet to be determined, but the estimate is approximately \$700.00. The Christmas Book Sale netted approximately \$1,000.00 with 250 books having been sold. 225 books are still on hand for next Christmas. 25 books were unaccounted for. **Anne Harrison noted that ...**

Teresa Patterson reported that the rehearsals are going well for the Valentine Event. Posters are printed and being distributed. Door prize donations are being collected. Members are being asked to contribute sweets for the event. A door prize donation of a one month membership to CentreFit has been requested.

South Shore Players is very grateful for the opportunity to conduct some of the rehearsals in the gym.

John Merchant will draft a note for the newsletter regarding cost sharing activities with the community.

John also suggested a South Shore Talent Showcase as a fundraiser for Mahone Bay Centre.

John will also draft a letter for insert into a folder regarding legacy donations similar to the Ralph Hennigar Room.

#### **4.8 PROGRAM**

Anne Harrison reported that Lifelong Learning and conversations are doing well. Helping Hands and the Café are also doing well.

#### **4.9 CENTRE FIT**

Moira Devereaux reported that an ad has been placed in the Lighthouse Now and The Breaker to recruit a replacement fitness instructor for Heidren. A previous ad yielded two interviews, but neither turned out to be successful.

**5. NEW BUSINESS**

The light in the tower is now functioning and looks great. Mike reported that cost of operation is approximately \$20.00 per year.

**6. ADJOURNMENT**

**MOVED** by Teresa Patterson that the meeting being adjourned at 8:07 p.m. Second by Ted Hobson. **Carried**

The next meeting will be held on February 20<sup>th</sup>, 2017.