

2017.04.02

**MAHONE BAY CENTRE**  
**Board of Directors Meeting**  
Tuesday, April 18, 2017 at 7 p.m.  
at the Mahone Bay Centre

**Present:**

Michael Saker (Chairman), Teresa Patterson, John Merchant, Anne Harrison, Bryan Palfreyman, John Perry, Roxanne Lindsay, Helen Steenburgh,

**Regrets:** Moira Devereaux, Ted Hobson, Veryan Haysom

**Guests:** Paul Seltzer, Honourary Chairman  
Elizabeth Ross, New Board Member

**1. CALL TO ORDER**

The regular meeting of the Mahone Bay Centre Board of Directors was called to order at 7:00 p.m. by Chairman, Michael Saker.

Mike welcomed Elizabeth Ross as a new member and introductions were made.

**2. MINUTES**

**2.1 Approval of Minutes**

**MOVED** by John Perry that the minutes of the meeting of March 20, 2017 be accepted as distributed. Seconded by John Merchant.  
**Carried**

**2.2** Mike gave a brief review of the SSHH (South Shore Helping Hands) for the benefit of Elizabeth Ross. The VON has now taken over the transportation aspect of Helping Hands. The meeting with the VON went well and the transition phase is now in progress with Leslie staying on until mid-June.

**3. BUSINESS ARISING**

**3.1** Mike reported that the schedule for the road construction on Clayburn and Pleasant streets this summer is unknown. Anne Harrison said that in conversation with the mayor she was given to understand that the money for this construction is a Federal Grant for this year only and therefore the work on both streets must be done at the same time of year.

## 4. COMMITTEE REPORTS

### 4.1 Executive Report

The Mahone Bay Centre AGM will be held on May 29, 2017 at 7:00 p.m. in the Ralph Hennigar Room.

Suggestions for replacements for leaving board members are Judy Savin, Sandra Conrad. John Merchant will contact Thorn Sutherland to see if he may be interested in taking over handyman duties, but not necessarily sit as a board member.

### 4.2 Finance

Helen Steenburg reported that we are carrying a minor surplus. Helen will have a year-end report ready for the AGM and Elizabeth Ross will present it.

A new formula for HST is now being used which cuts our rebate to 50% which will cost us more money. We are expecting a rebate on HST for the first quarter.

**MOVED** by Roxanne Lindsay that the financial report be accepted as presented. Seconded by Bryan Palfryman.

**Carried**

### 4.3 Property

The new furnace is operating well and should save money on fuel costs.

Paul Seltzer was asked if he will once again organize the spring clean-up and he has agreed to do so.

### 4.4 Rentals

Bryan Palfryman will leave due to a rental increase. The Independent School will rent the small room for the coming year beginning in September. In an annual comparison, the fully rented spaces are slightly less and the occasional rentals have increased.

The Conference Room averages 3x per week

The Gym is rented out often for concerts

May 26<sup>th</sup> is reserved for a Fashion Show in the gym

A joint venture concert will be held June 23<sup>rd</sup>

July will see a Band Camp in the gym

The Chem Lab needs to be emptied and new flooring installed.

(Mike) – could you please expand here regarding the Burdsall/Worthington proposal

### 4.5 Communications

No report at this time. Jen is still doing the Facebook and Website updates.

#### **4.6 Fundraising**

John Merchant reported that Prairie Sea is the band that will perform for the joint venture between NOW Lunenburg and the Mahone Bay Centre. The band will receive a guaranteed fee and the remainder of money will be split between NOW Lunenburg and MBC.

John suggested that the Sherman Hines book can be promoted this summer.

He also suggested that crowd sourcing could be arranged for room naming along with In Memorial possibilities.

#### **4.7 Programs**

Anne Harrison reported that programs are running well.

#### **4.8 Centre Fit**

Roxanne Lindsay reported and she will meet with Moira Devereaux soon regarding the hiring of a trainer. She will also speak with the Y to see about training on the equipment.

It was noted that the fitness centre would not be in such good shape without the assistance of David and Eileen. (Mike Please clarify last names here)

#### **5. NEW BUSINESS**

Bryan Palfryman reported that the cleaning is not getting done properly. Bryan has written a job description to see if there is a way to split the job. This may require hiring someone in addition to Carol.

#### **6. ADJOURNMENT**

**MOVED** by Bryan Palfryman that the meeting be adjourned at 8:30 p.m.

**Carried**

The next meeting will be held on Monday, May 15, 2017

The AGM will be held on Monday, May 29, 2017