

2017.06.02

MAHONE BAY CENTRE
Board of Directors Meeting
Monday June 19, 2017 at 7 p.m.
at the Mahone Bay Centre

Present:

Michael Saker (Chairman), Teresa Patterson, John Merchant, Veryan Haysom, Bryan Palfreyman, Roxanne Lindsay, Sandra Conrad, Judy Savin.

Regrets: Moira Devereaux, Chris Heide

Guests: Paul Seltzer, Honourary Chairman

1. CALL TO ORDER

The regular meeting of the Mahone Bay Centre Board of Directors was called to order at 7:00 p.m. by Chairman, Michael Saker.

1. MINUTES

Approval of Minutes The proposed new members were not listed as attendees in the minutes. Judy Savin, Chris Heide, Sandra Conrad. Amendment has been made

MOVED by Bryan Palfreyman that the minutes of the meeting of May 15, 2017 be accepted as amended. Seconded by Roxanne Lindsay.

Carried

2. BUSINESS ARISING from former minutes not covered in committee reports: Nil

3 COMMITTEE REPORTS

3.1 Executive Report

The chairman explained that this first meeting would be a further orientation session, focusing on some basic data and a tour of the facility at the end of the meeting. One-page documents on space allocation and a brief description of the Centre were sent out by email. Directors were asked to verify contact information on our contact sheet. A procedures manual will be provided to each new director once they are recovered from retirees.

3.2 Finance

Mike Saker presented the cash balance report and explained its content for the benefit of new members. It reveals that after paying for all of our known and anticipated invoices and commitments, we have very little cash uncommitted (\$1,619). This is not unusual for this time of the year (following the heating season). Once the Helping Hands funding is wound up in the near future, the bank account referred to as BMO Seniors will be

eliminated. It was instituted several years ago when significant seniors grant funding was received. However, in recent years all grant and project funds have been tracked using our financial software. There is no need to have separate bank accounts to manage such activities.

We have received informal notice from Michael Ernst, our MODL councilor, that our annual operating grant request has been approved for \$10,000. While we have typically asked for \$12,000 we have normally received \$10,000. Michael is suggesting that next year we request \$15,000.

MOVED by Teresa Patterson that the cash balance report be accepted as presented. 2nd by Bryan Palfreyman

3.3 Property

Bryan reported that little work is underway, typical of reduced volunteer activity during the summer months and in response to the current lack of available funds. Our next significant effort will be preparing the former chem lab for a potential new tenant. The major effort there is to re- tile the floor, replace lighting, and painting the space.

3.4 Rentals

Bryan Palfreyman reported that the SSRSB has agreed to another year's lease for the Alternate School, including an additional \$260 per month fee for the use, as required for guidance counsel interviews, of the small conference room during school hours. Heading into September we expect to have one small office space, the former chemistry lab and the former industrial arts room vacant.

3.5 Communications

No report at this time.

3.6 Fundraising

John Merchant reported that the ticket sales for Prairie Sea were going very slowly. To date only 18 tickets were sold for the June 23rd event. He encouraged other members to place a few more posters around town. He also said that small sized posters would be going into the post office boxes he would personally absorb the cost of doing this. It was also noted that the price listed in the minutes read \$20.00 and should read \$25.00.

Mike Saker tabled a proposal by the three performers of last Christmas' Crafty Women who are offering a show they have created entitled " Tidal women – Braving the Storm". The play includes music, poetry and original monologues. The three women portrayed are Ruby Throsel, who sailed with Nelson, Evelyn Richardson who was a lighthouse keeper in Shelburne and Anne Grenfell who founded the Grenfell mission in NFld. Laurel, Cynthia and Sue are suggesting that Saturday Sept. 2 be a gala fundraiser for the Centre with tickets priced at \$25 which includes a wine and food reception afterwards (*Kelly has offered to co-ordinate the*

reception). They would provide the show at no cost to the Centre for Sept. 2. In return, they would have use of the room on Sept. 3 and 4 for performances and during July and Aug. for rehearsal (when it is not otherwise booked).

Since this is a no-risk proposal for the Centre, board members gave their enthusiastic approval to the proposal.

3.7 Programs

Judy Savin has contacted The Breaker about promotional notices for activities. She has also posted a copy of the weekly/daily schedule in the post office about What's Happening at MBC this week.

3.8 Centre Fit

Laurel Darnell, a Centre Fit member, had suggested purchasing a new piece of equipment that is commonly used by physio professionals for knee injuries. A refurbished unit is currently available at a good price. The CentreFit committee has not yet met to consider such an idea. This would possibly mean either removing one piece of equipment currently in the space or moving some to the second room. This raises the question of whether to retain the second room or try to rent it out. Centrefit's annual net earnings only equates to the equivalent of 1.5 of the rent for the two rooms it currently occupies. It is perhaps timely to review CentreFit's performance now that it has been in operation for five years. In the interim, and since there is no surplus cash available, this equipment suggestion will not be taken up.

5. NEW BUSINESS

Nothing to report.

6. ADJOURNMENT

MOVED by Roxanne Lindsay that the meeting be adjourned at 8:15 p.m.

Carried

A tour of the building was conducted for the benefit of new members and anyone who had not yet had the opportunity to tour the facility.

The next meeting will be held on Monday, July 17, 2017

Submitted by Teresa Patterson

Approved by Mike Saker