

2017.08.02

**MAHONE BAY CENTRE**  
**Board of Directors Meeting**  
Monday August 28, 2017 at 7 p.m.  
at the Mahone Bay Centre

**Present:**

Michael Saker (Chairman), Teresa Patterson, John Merchant, Bryan Palfreyman, Moira Devereaux, Sandra Conrad, Judy Savin, Chris Heide

**Regrets:** Veryan Haysom, Roxanne Lindsay,  
**Guests:** Paul Seltzer, Honourary Chairman  
Bob Sayer, Centre Member

**1. CALL TO ORDER**

The regular meeting of the Mahone Bay Centre Board of Directors was called to order at 7:00 p.m. by Chairman, Michael Saker.

Mike introduced Bob Sayer who presented a proposal regarding the Return of the Bell to the Mahone Bay Centre. (see attached) Bryan Palfreyman is willing to act as a board source of reference to the return of the Bell group led by Bob.

MOVED by Chris Heide that the Board go on record as expressing an interest in the return of the bell provided suitable conditions are met. Seconded by Bryan Palfreyman. **Carried**

**2. MINUTES**

**2.1 Approval of Minutes**

MOVED by Sandra Conrad that the minutes of the meeting of July 17, 2017 be accepted as distributed. Seconded by Judy Savin. **Carried**

**3. BUSINESS ARISING**

Following last month's meeting Veryan has offered to put some thoughts together regarding recruitment of volunteers. This will be discussed at a future board meeting following some input on the history of the subject.

**4. COMMITTEE REPORTS**

**4.1 Executive Report**

Mike reported that it has been a great summer (weather-wise) and it is now time to get to work. The renaming of the Seniors' Room in honour of David and Heather Abriel will be a major near term focus. A pot luck supper is planned for launching the Abriel initiative. He also reminded members that we are planning a special tribute event in honour of Ted and Sherry Hobson and Ted's long term service on the board. A date for this event will be decided later in consultation with the Hobsons.

**4.2 Finance**

Chris Heide presented a revised report of finances, basically printouts of three of the standard monthly financial reports to 31 July, produced by our accounting software. He further reported that all liabilities this month (August) will be met. Chris invited comment from members regarding the usefulness of these reports in meeting their needs.

Bryan Palfreyman asked whether we had received a gift that he understood may be coming from the estate of Gordon Watson (\$5,000). Chris will ask Kelly and report back at the next meeting.

MOVED by Chris Heide that the financial report be accepted as presented. Seconded by John Merchant.

**Carried**

#### **4.3 Rentals**

Bryan Palfreyman reported that the tower trap door had been found open for a considerable while during which nine pigeons had taken up residence. Bryan managed to shoo the pigeons out and latched the trap door. We will place a warning sign in the vicinity to help preclude a recurrence. The tower attic will need to be “shoveled out”.

The Centre has three new tenants: a yoga instructor experimenting with a full time lease in the exercise room opposite Centre Fit; the Independent School adding a small room in the new wing; and a travel agent in the new wing. Also, some gardening lots will be provided for the Independent School. Krystle Retieffe has extended her lease rental by one month (pending availability of a new studio at her residence), after which the former Industrial Arts room will become available.

We are planning to erect a form of permanent external signage on the front lawn with removable inserts for lease tenants. A design is yet to be decided.

The Father Christmas Committee, headed by the MB Chambre of Commerce, is developing plans for this year. The festival is likely to be only one weekend. The Friday night tree lighting ceremony will be followed by the traditional cocoa and cookies reception in the gym, but in respect for the Abriels, this year there will be no Father Christmas on hand. Also, there will be no Saturday night dance. A bigger (warmer) gourmet market will be held in the gym. There will be no fantasyland this year. The cookie walk (an MBC event) will likely continue. The museum will meet to determine if its gingerbread event will take place. The quilting guild intends to put on a display somewhere.

#### **4.4 Property**

Mike Saker reported that the plumber replaced the drains of four sinks in the main washrooms in the new wing (a long overdue problem). Three of the four actuator switches in the drinking fountain were replaced, and drain lines and taps were replaced in the kitchen sink of the Alternate School. Some minor toilet fixes were also made. All of the plumbing repairs were deemed necessary.

New LED lights have been installed in the basement hallway of the old school - A great improvement.

#### **4.5 Communications**

A meeting with Mike, Sandra Conrad, Jen Scott and Kelly will be held this Friday to establish a communications committee.

#### **4.6 Fundraising**

John Merchant outlined tentative plans for the room naming Fundraiser in honour of David and Heather Abriel. An initial planning committee has been established, led by John Merchant and Lynn Hennigar. Volunteers are needed and welcome.

The date for this event is Saturday October 14, 2017 as a potluck dinner with a cash bar, a 50/50 draw and a special speaker. Background music will be offered. John Merchant will contact Jon Allen to see if Midlife Crisis, the band to which Heather and David belonged, will perform.

Discussion centered on donor prospects and the plan to send a letter to potential key donors. It was agreed that it would be helpful to have some key donations announced at the pot luck. Members were encouraged to provide names of some of David's key colleagues who could be approached for donations.

Proceeds of the sale of the Mahone Bay Photo Book and the Nova Scotia Christmas book which are sold during this fundraiser will go to the cause.

#### **4.7 Programs**

Mike reported that Leslie Taylor, who had been hired to assist with aspects of the Helping Hands initiative, has now completed her term. The remaining Helping Hands funding will be passed on to the VON.

Judy Savin expressed the necessity for the SCANS committee to have instruction on the AV equipment. This is an annual problem. It was suggested that Wayne Amitstead be asked to provide.

#### **4.8 Centre Fit**

Moira Devereaux reported that over the next few months an analysis of membership will be conducted and a report will follow.

### **5. NEW BUSINESS**

The MBC received a recent invitation to participate in the **Active Seniors/Healthy Senior Health Fair** taking place on 14 September in the Lunenburg County Lifestyle Centre in Bridgewater. Organizations would be provided a 4'x8' booth at no cost. It was agreed that we are not in a position to take up this invitation on such short notice, although it would provide us with an opportunity to spread knowledge about the Centre to a wider population. Perhaps worth following up for a future opportunity.

### **6. ADJOURNMENT**

MOVED by Teresa Patterson that the meeting be adjourned at 8:45 p.m.

**Carried**

The next meeting will be held on Monday, September 18, 2017

Submitted by Teresa Patterson

Approved by Mike Saker