

2017.09.02

MAHONE BAY CENTRE
Board of Directors Meeting
Monday September 18, 2017 at 7 p.m.
at the Mahone Bay Centre

Present:

Michael Saker (Chairman), Teresa Patterson, John Merchant, Bryan Palfreyman, Sandra Conrad, Chris Heide, Roxanne Lindsay, Veryan Haysom.

Regrets: Moira Devereaux

Guests: Paul Seltzer, Honourary Chairman

CALL TO ORDER

The regular meeting of the Mahone Bay Centre Board of Directors was called to order at 7:00 p.m. by Chairman, Michael Saker.

1. MINUTES

Approval of Minutes

MOVED by Bryan Palfryman that the minutes of the meeting of August 28, 2017 be accepted as distributed. Seconded by Chris Heide.

Carried

2. BUSINESS ARISING

Nothing to report at this time.

3. COMMITTEE REPORTS

3.1 Executive Report

Mike reported that Judy Savin has submitted her resignation from the board due to other commitments and the pressure of time. She supports the MBC and will continue to volunteer where possible (eg. SCANS). This brings our board membership to nine (vice the desired level of 12); directors are encouraged to bring other possible candidates to his attention.

The main focus of tonight's meeting will be the planning for the Abriel Campaign pot luck supper. At Sandra Conrad's suggestion this discussion became the next item on the agenda.

3.2 Fundraising

John Merchant reported that, due to a few generous donations, to date \$5,000 has been pledged toward the room naming in honour of the Abriels; this is before any formal launching of the campaign.

Notices regarding the fundraiser will be posted on Facebook and the Web site right away.

Doors will open at 5.p.m with a buffet to begin at 6 p.m. Detailed planning is still in the works but currently stands at: Words of welcome from the

MBC (John) and from David Moore (Midlife Crisis). Sheila Abriel has been invited to speak on behalf of the family. Midlife Crisis will provide some musical entertainment for the event. To close, Pastor Chad will play bagpipes.

The food will be potluck. Decorations will be in the Thanksgiving theme. John has applied for the Liquor License. MBC will operate the bar. We will use our own sound equipment.

John will contact Lighthouse Now to print an article about this fundraiser.

Some discussion took place regarding gathering email addresses and mailing addresses for potential donors, in particular the medical community.

3.3 Finance

Chris Heide announced that a \$5,000 donation was received from the family of Gordon Watson (this was one of 10 such donations made by Gordon to various charities that he supported). All current finances are in good shape. (financial statement available upon request).

MOVED by Chris Heide that the financial report be accepted as presented. Seconded by Veryan Haysom.

Carried

3.4 Rentals

Bryan Palfreyman reported that lease space is fully rented at present. Krystle Retieffe will be vacating the former industrial arts room shortly (moving into a newly constructed studio at her home). The Independent School is pleased with the garden space, the use of the kitchen and the gym.

3.5 Property

Bryan reported that the front steps need to be completed (metal hand rails along all banisters). MetroGutter is to be contacted to install eaves on the old school. The exercise room is no longer required for the antique fair.

3.6 Communications

Sandra Conrad reported that she has been working with Kelly to formalize and publish protocols for the generation of notices and posters and timings for announcements regarding MBC sponsored events. Texts for all announcements must be created by the sponsoring group (e.g. Lifelong Learning, Conversations with, SCANS, Senior's Luncheons or any other special event such as the potluck supper). Kelly will then create suitable posters or announcements and reminders (by adding visual effects) that typically are emailed to our members. Kelly is not responsible for creating the texts.

Bryan Palfreyman suggested that a webcam might be installed on the tower so that people will be drawn directly into our website. He will look into the costs, and feasibility.

3.7 Program

Mike reported that help will be needed for the Book Sale during the Scare Crow weekend. He will ask Kelly to advise us of her need.

3.8 Centre Fit

Mike reported that Heidrun has returned to the area; her efforts to set up business and residence in Florida have not materialized. Since her departure last November, CentreFit has had to restructure part of its operation (equipment familiarization and fitness training previously provide by Heidrun). As part of this restructuring we became aware that Heidrun did not have documented proof of her certification which is required by our insurance policy. Therefore we are unable to hire her back with her previous responsibilities. Mike met with Heidrun and explained the situation, which she understood and accepted. However, she is able to offer her former fitness classes as per any other service provider that rents space on a short term basis. We need to ensure that Heidrun safeguards herself re: the possible need for client waivers.

4. NEW BUSINESS

Teresa Patterson presented a proposal from South Shore Players to enter into a joint venture for next year's Valentine's Day. The event would take place on February 14, with a snow date of February 15th. The proposal includes the respective responsibilities of the MBC and of SSP. Basically MBC will provide the venue and SSP will provide the entertainment. All proceeds will be shared on a 50/50 basis. Last year's share each was in the vicinity of \$1,100.

After some discussion the board agreed to entertain this proposal.

Also, it was noted that if we were to continue to sponsor a Blossom Ball biennially (having done two so far), that our next one would be about 3 months after this Valentine's event (i.e. mid May). While the prospect was not definitively decided, opinion seemed to conclude that a Blossom Balls is a major effort for relatively little financial return (with apparently dwindling interest: 128 for BB1; 85 for BB2).

5. ADJOURNMENT

MOVED by Teresa Patterson that the meeting be adjourned at 8:25 p.m.

Carried

The next meeting will be held on Monday, October 16, 2017

Submitted by Teresa Patterson

Approved by Mike Saker