

MAHONE BAY CENTRE SOCIETY
Board of Directors Meeting
Monday 15 April 2019 at 7:00 p.m.
at the Mahone Bay Centre
Large Conference Room

Present:

Lynn Hennigar (Chairman), Chris Heide, Kelly Wilson, Lettie Maloney, John Merchant, Jeff Phillips, Mary-Ann Hiltz, Michael Saker, Paul Seltzer, Mo Deveraux, Norman Whynot (Fundraising Committee Chair).

Regrets:

Meg Craig, Don Mader, Emily Challis, Peter Hall, Veryan Haysom.

1. Welcome

1.1 Lynn Hennigar, Chairman, called the meeting to order at 7:00 p.m.

2. Approval of the Agenda

2.1 Lynn noted that the agenda had been developed to allow the time for the Board to participate in further strategic planning.

Moved by Kelly Wilson, seconded by Jeff Phillips, that the agenda be accepted as circulated. **Carried**

3. Approval of Minutes

3.1 John Merchant noted that the sentence in 2.1 should reference the use of the Hennigar Room for the Antique Fair, not the Scarecrow Café.

Moved by Chris Heide, seconded by John Merchant, that the minutes of the meeting of 18 March 2019 be approved as circulated. **Carried.**

3.2 There was no business arising from the minutes.

4. Financial Update

(a) *2018 Final Statement*

4.1 Chris Heide pre-circulated the 2018 Financial Statement that will be reviewed at the May AGM. The Finance Committee followed the standard format used over the past years. The figures contained within the report are the same as the Board has seen previously however some accounts have been consolidated for ease of

reporting.

Paul Seltzer asked for clarification of the term “Project Expenses” used in the Statement of Operations Year Ended December 31. Chris explained that this was the After the Bell program.

Mary-Ann Hiltz asked for clarification of what constitutes the Seniors Program on page four of the report. Chris and other Board members described the history of the funding for the group of programs previously considered Seniors Programs and the rationale for reporting on this program separately. It was agreed that these programs are no longer geared exclusively to seniors, the word “seniors” should be retired and the language should change to “Programs”.

Moved by John Merchant, seconded by Chris Heide that the 2018 Financial Statements be approved. **Carried**

(b) *Current Year*

- 4.2 Chris Heide reported that the date of today’s meeting is the earliest possible third Monday of the month and as such the March financial reports are not available. The accounts are in the process of being reconciled, however Chris reviewed the bank balance today and he reported no concerns. The year to date reports will be available at the May meeting.

5. Strategic Planning Session

- 5.1 Mary-Ann Hiltz walked the Board members through the presentation she and Mo Deveraux pre-circulated. The Board discussed each of the strategic goals, the actions required and the mechanism to carry out the actions. Appreciating that this is a living document and will be adjusted over the next months and years, the Board has landed through consensus on the mission, vision, goals and actions, “Strategy on a Page”, and this will be shared at the upcoming AGM.

In order to execute on the new strategic plan a redesign of committee structures is required. Over the next several months the board will develop an implementation plan and stand up the new committees as required. It is the desire of the Board to include members of the communities served by the MBC as members of the various Board Committees.

7. Adjournment

- 7.1 On **Motion** of John Merchant, seconded by Kelly Wilson, the meeting adjourned at 8:50 p.m.

Next Meeting: Tuesday, May 21, 2019, at 7:00 p.m. at the Centre.