

Authorization to Transfer Account

Primary Applicant

Title	First Name	Last Name	SIN										
_____	_____	_____	<table border="1"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>										
Address													

City/Town	Province	Postal Code	Home Phone #										
_____	_____	_____	_____										

Transferring Institution: (You are required to fill out one form per transferring institution.)

Institution Name	Account #		
_____	_____		
Address			

City/Town	Province	Postal Code	
_____	_____	_____	
Account Type			
Cash	Short Margin	RIF	Spousal RIF
Margin	RSP	Locked in RSP(LIRA)	TFSA
Options	Spousal RSP	LIF	LRIF

Receiving Institution

Institution Name	Account or Application#		
BMO InvestorLine	_____		
250 Yonge Street, 8th floor			
Toronto, ON Canada M5B 2L7			
Account Type			
Cash	Short Margin	RIF	Spousal RIF
Margin	RSP	Locked in RSP(LIRA)	TFSA
Options	Spousal RSP	LIF	LRIF

Co-Applicant(s)

Title	First Name	Last Name	SIN										
_____	_____	_____	<table border="1"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table>										
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Transfer Details

Method of transfer

Full Transfer
 Partial Transfer

Full Transfer

Authorization to Transfer Account

In-Cash: All listed securities will be liquidated by the delivering institution at market, on a best efforts basis, subsequent to the receipt of this transfer request. The sale of the securities may be subject to fees and/or penalties. Securities held in CAD or USD funds will be converted in the same Currency.

In-Kind

For securities non-transferable in kind, I authorize BMO InvestorLine to direct the delivering institution to sell the securities, and convert the proceeds to CAD. For currencies not supported within BMO InvestorLine (CAD/USD for non-registered accounts), any cash holdings will be converted to CAD, prior to the transfer.

For non-transferrable securities, I want to be contacted by the BMO InvestorLine Client Contact Center

Entire account Mixed

In-Cash: All listed securities will be liquidated by the delivering institution at market, on a best efforts basis, subsequent to the receipt of this transfer request. The sale of the securities may be subject to fees and/or penalties. Securities held in CAD or USD funds will be converted in the same Currency.

Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____

In-Kind

For securities non-transferable in kind, I authorize BMO InvestorLine to direct the delivering institution to sell the securities, and convert the proceeds to CAD. For currencies not supported within BMO InvestorLine (CAD/USD for non-registered accounts), any cash holdings will be converted to CAD, prior to the transfer.

For non-transferrable securities, I want to be contacted by the BMO InvestorLine Client Contact Center

Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____

Cash balances:

CDN Cash \$: _____ **US Cash \$:** _____
CDN Debit \$: _____ **US Debit \$:** _____

Partial Transfer

In-Cash: All listed securities will be liquidated by the delivering institution at market, on a best efforts basis, subsequent to the receipt of this transfer request. The sale of the securities may be subject to fees and/or penalties. Securities held in CAD or USD funds will be converted in the same Currency.

Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____

Authorization to Transfer Account

Transfer All Units \$ _____ CUR: _____ Symbol/Description _____

In-Kind

For securities non-transferable in kind, I authorize BMO InvestorLine to direct the delivering institution to sell the securities, and convert the proceeds to CAD. For currencies not supported within BMO InvestorLine (CAD/USD for non-registered accounts), any cash holdings will be converted to CAD, prior to the transfer.

For non-transferrable securities, I want to be contacted by the BMO InvestorLine Client Contact Center

Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____
Symbol/Description _____	Transfer All	Units	\$	_____	CUR: _____

Cash balances:

CDN Cash \$: _____ **US Cash \$:** _____

CDN Debit \$: _____ **US Debit \$:** _____

This transfer takes place:

As soon as possible Select Date: _____
(YYYY/MM/DD)

For all account(s): I/We authorize the transfer of my/our account and its investments as indicated above. I/We understand that an in-cash transfer will require all or part of my/our account to be liquidated by the transferring institution, and I/We authorize the liquidation of all or part of my investments. I/We will be responsible for any applicable fees to the transferring institution.

I/We acknowledge that transfers can take several weeks to complete, depending on the actions of the other institution. Interest will commence in accordance with the terms of the investment chosen, upon receipt of the transfer from the other institution.

In-Cash Transfers:

For Self-Directed RSP/RIF Accounts, please return this form along with the cheque to BMO InvestorLine.

In-Kind Transfers:

For Self-Directed RSP/RIF Accounts, please register under our Transfer Agent, BMO Nesbitt Burns in Trust for < the BMO InvestorLine Acct # >. Dealer #9185, rep # _____ FINS T009 / DTC 5043, CUID NTDT.

For Investment Accounts, please register under our Transfer Agent, BMO Nesbitt Burns, Dealer #9185, rep # _____ FINS T009 / DTC 5043, CUID NTDT.

Disclosure of Information

I/We hereby consent to the Delivering Institution providing information regarding this transfer to BMO InvestorLine and its agents.

Acknowledgement and Agreement

I/We certify that the information entered is true, correct and complete in every respect and understand that the transfer requested will be applied to my BMO InvestorLine account(s) specified above.

For self-directed RSP/RIF account(s) only:

If my account is a RIF, LIF or LRIF, I recognize that the minimum amount for the year of transfer must be paid to me by the transferring institution.

Applicant Signature: X _____ **Date** _____

Authorization to Transfer Account

Co-applicant Signature: X **Date** _____

Authorization to Transfer Account

FAQ

▼ Where do I submit my forms?

Complete the form, print it and then submit it to **BMO InvestorLine** using one of the ways listed below along with the most recent copy of your statement(s) from the transferring institution. If you have any questions about the application, please contact us toll free at 1-888-776-6886 during our business hours from 8:00 a.m. - 8:00 p.m. ET, Monday to Friday.

Mail:

Attn: BMO InvestorLine
250 Yonge Street, 8th Floor
Toronto, ON Canada M5B 2L7

Drop off:

[BMO Bank of Montreal branch](#)

BMO InvestorLine Store, Located at street level

First Canadian Place
100 King St. W.
Toronto, Ontario M5X 1A1
Open: Monday - Friday 8 a.m. to 5 p.m. EST

▼ Why do you need my SIN (Social Insurance Number) to process my transfer?

Industry regulations require your SIN and name match the information on file with the delivering and receiving institutions involved in your transfer.

▼ How long will it take for my transfer to be completed?

Depending on the delivering institution, the type of transfer and the positions being transferred, a transfer can take from 10 to 45 business days. To ensure your transfer is processed within this timeframe, make sure to submit all your required documentation and complete all the information on the form.

▼ How can I follow up on the status of my transfer?

You can find out if your transfer is complete by logging into your account and visiting the *MyHoldings* page under *MyPortfolio*. You can also call us at 1-888-776-6886, Monday to Friday between 8:00 a.m. - 8:00 p.m. ET.

▼ Can I transfer my spousal RSP into my regular RSP at BMO InvestorLine?

No, spousal RSP accounts can only be transferred into a spousal RSP account.

▼ What is important to remember when I transfer a locked-in account?

Note that the locked-in jurisdiction on the BMO InvestorLine account must match the jurisdiction of the delivering institution.

▼ What is important to remember when I transfer a RRIF/LIF account?

You must make sure that you have enough liquidity to make the minimum/maximum payment to the delivering institution before the transfer is processed.

▼ If I transfer an account from another BMO division, will the transfer happen automatically?

No, BMO Nesbitt Burns, BMO Mutual Funds and BMO term investment are different divisions which process transfers under different industry regulations. Depending on the delivering institution, the type of transfers and the positions being transferred, a transfer from another BMO division can take from 5 to 21 business days. To ensure your transfer is processed within this timeframe, be sure to include all of your required information and documentation.